



## **Alumni Team Leader**

The Alumni Team Leader is tasked with recruiting Ironwood Band alumni for the IBCF and with finding ways for them to connect with the band and the Foundation. Band alumni are a unique constituency within the Foundation and have a special connection with the Ironwood Music Program. Band alumni have much to give to the Foundation above and beyond their financial contributions. The Alumni Team leader is tasked with harnessing the potential of the alumni to carry out the Foundation's mission. The Alumni Team leader may recruit and lead a team of Foundation members to carry out the duties of the position. The Alumni Team leader must be a member of the IBCF and a former member of the Ironwood band.

### **Specific Duties include:**

- Reports to the President
- Identifies band alumni, educates them regarding the IBCF, and presents them with opportunities to support the IBCF.
- Provides the Membership Team leader with the names and contact information of alumni interested in joining the IBCF.
- Identifies alumni who may want to become regular donors to the IBCF and provides education for how they may do so.
- Serves as a liaison between the band alumni and the Executive Team.
- Develops correspondence to alumni, coordinates contact through the Communications Team leader and keeps the President informed of any outreach efforts or correspondence to alumni.
- Identifies funding and other projects the alumni may want to sponsor and recruits participation by alumni
- Discovers other ways alumni may help the Ironwood Band Community and increase their participation in current band events.
- Oversees the outreach to alumni at the annual Homecoming Game and provides opportunities for alumni to reconnect with the Ironwood Band.