

## Middle School Team Leader

The Middle School Team Leader builds and maintains the relationship between the Foundation and the Band Community schools by reaching out to administrative staff, teachers, parents, and students at are Middle Schools. The Middle School Team leader serves as a liaison and communication conduit between the IBCF and the Band Community. The Middle School Team leader will oversee the efforts of the Middle School Team which ideally has a parent and a teacher contact at each school.

## **Specific Duties include:**

- Reports to the Vice President of the Community
- Help coordinate volunteers to and from the schools
- Identify a liaison for each Middle School who will:
  - Help promote the IBCF to the school
  - Disseminate information to the schools and invite individuals, especially parents of music students, to join the IBCF.
  - o Communicates the needs of the schools to the Foundation.